Skills Audit to Assess Committee/Board Representation – What is Needed?

When recruiting for Committee/Board Members it is worth considering

* what skills you want
* what skills you already have
* Is their diversity e.g. gender balance

The following is a simple template to assist Committees / Boards to define their wants and needs.

|  |  |  |  |
| --- | --- | --- | --- |
| What We Want | What We Have  | What We Need Now | Suitable Candidate? Think of Balance / Diversity |
| **General**Knowledge of the sport in generalKnowledge of our club systemKnowledge about the volunteer sectorExperience in sport? | * X
* X
* X
* X
 |  |  |
| **Governance**Knowledge and skills in stakeholder relationsKnowledge and skills in governanceCommittee/Board experienceExperience in Chairing MeetingsCompetence in reading financial reports | * X
* X
* X
* X
* X
 |  |  |
| **Specialist Skills**Legal qualificationFinancial ManagementMedia SkillsHuman RelationshipsMarketing PRRisk ManagementStrategic Planning | * X
* X
* X
* X
* X
 |  |  |